

# How to set up a UPS

## Unboxing and Placing the UPS

- **Unbox** the UPS and make sure it's in good condition.
- **Choose a suitable location** that's dry, well-ventilated, and close to your computer or the devices you want to protect.
- **Keep it off the floor** to avoid dust and potential water damage.

## Connect the UPS to Power

- Plug the UPS into a wall outlet using the provided power cable.
- Leave it **unplugged from your devices** for the initial setup.

## Charge the UPS Battery

- Turn on the UPS (if it has a power switch) and let it charge fully. For many UPS systems, the initial charge may take several hours.
- You can confirm the battery is charging if the power indicator light is on or if the display shows charging status.

## Plug in Your Devices

- Once charged, plug your computer and other devices (monitor, router, etc.) into the UPS outlets.
- **Use only the battery backup outlets** for devices that need to stay on during a power outage, like your computer. Other outlets on the UPS may not provide battery backup.

## Configure UPS Software (if applicable)

- Many UPS units, like ProLink models, come with software that allows you to monitor the UPS and configure settings.
- **Install the software** on your computer (often available on a CD or from the manufacturer's website).

- Configure settings like **shutdown options, notifications, and battery status monitoring** through the software.

### Test the UPS

- Test the UPS by **unplugging it from the wall** (make sure it's a safe time to do so).
- Ensure your computer and connected devices stay powered on. This simulates a power outage and lets you see if the UPS is functioning properly.

### Regular Maintenance

- **Periodically check** the UPS battery status and run self-tests (usually available through the UPS software).
- Replace the battery as needed (typically every 2-3 years) or according to the manufacturer's recommendations.

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