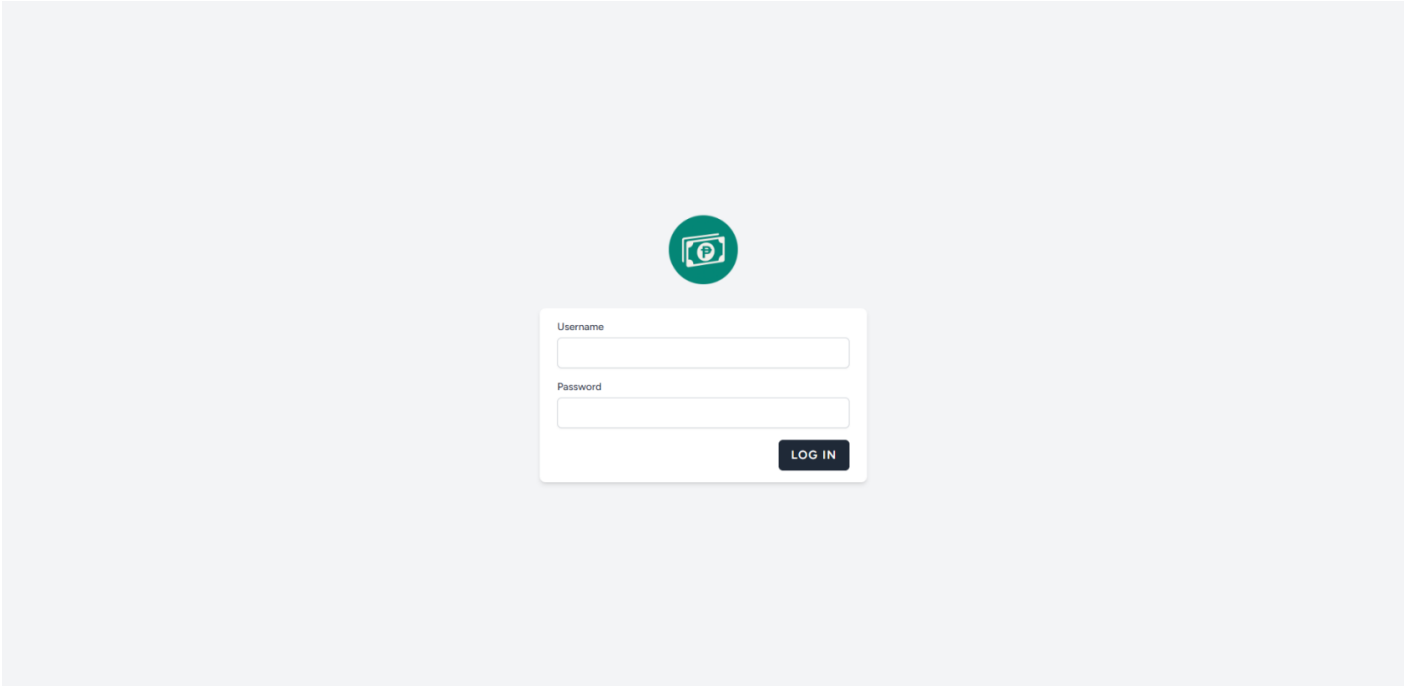


How to Login

Steps to Log in to Your Account.

- Go to the **PCS** website.



- Enter your **Username** and **Password** correctly.
 - **Note:** If you do not have an account, please contact the **Accounting Department** to request account creation and access permissions.
- Click the **Login** button.
- You will be logged in to your account.



Expense List

CHOOSE EXPENSE TYPE

HR

Revision #2

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