

Production Department

This document serves as a formal record of the laptop issued by the IT Department to the Production Department for business-related operations. It ensures accountability, accurate asset tracking, and awareness of the device's specifications.

Shella Cadacio

Arlene Sobrevinas

Analiza Barbosa

Lorie Jabolin

Rudy Bacalla

Revision #6

Created 26 June 2025 03:36:40 by IT Support

Updated 27 June 2025 02:50:33 by IT Support